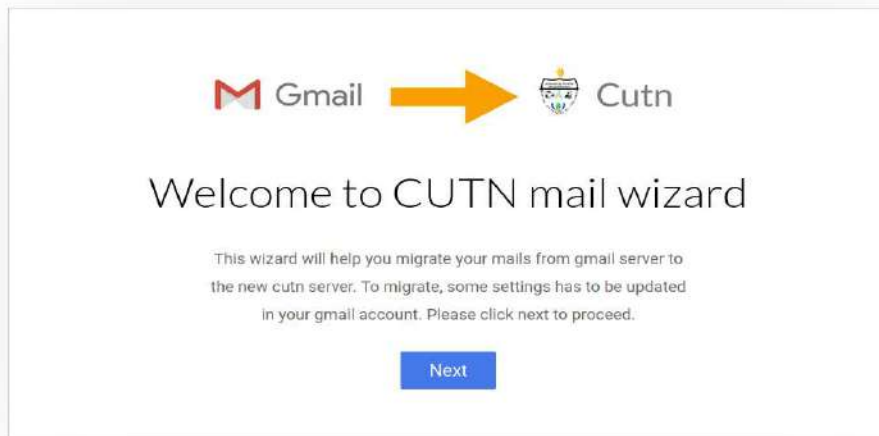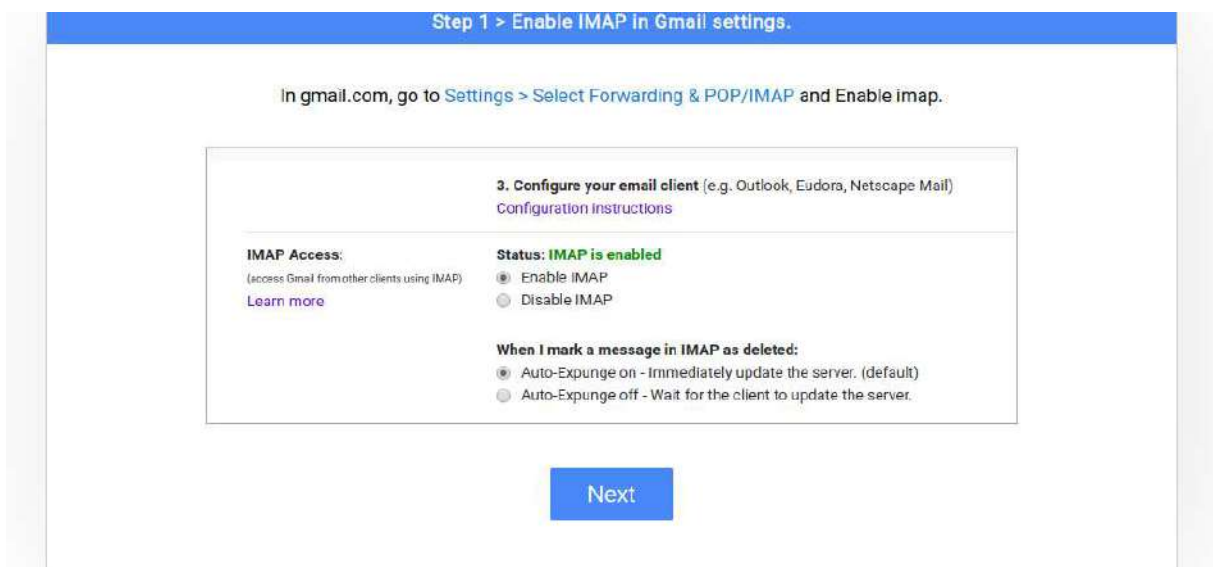# Procedure for Downloading the emails from Gmail account to CUTN email server
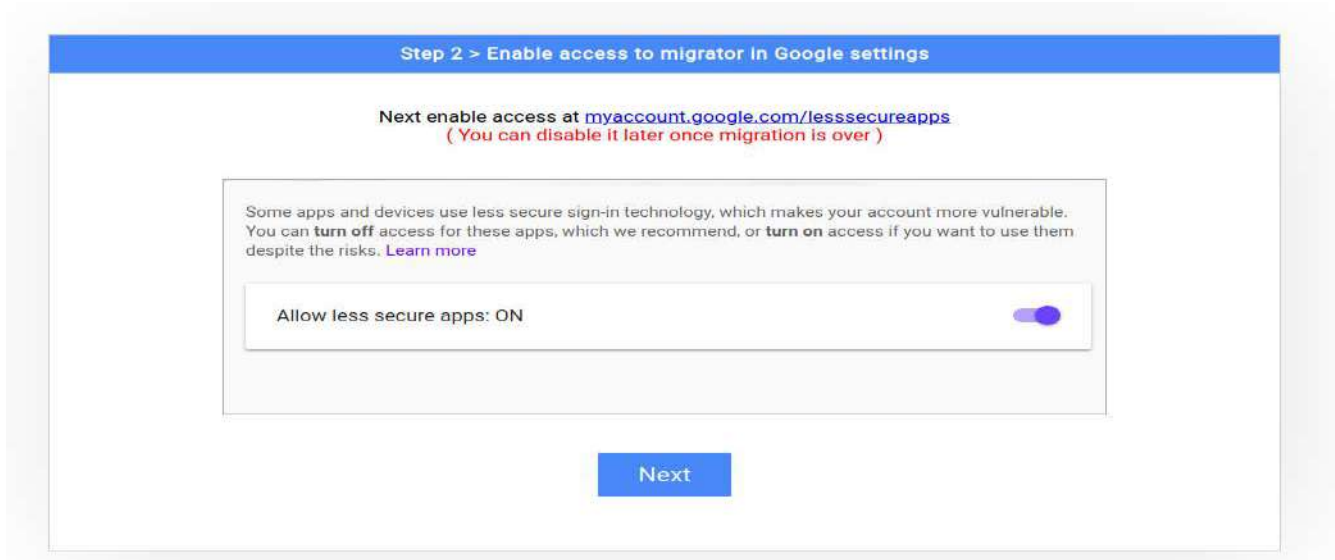
1. **Login into your Gmail account** then Go to Mail Migration page do the following steps.

2. Click **NEXT** button.
3. To Change the following settings in your Gmail account

4. Click **NEXT** button.
5. **Go to the My Account** and Click Security pane. Click **Enable access at myaccount.google.com/lesssecureapps on the less secure app** then **click NEXT button**.

6. Enter your **Gmail Account user id and password** then enter **CUTN email id and password** then **click Migrate button.**
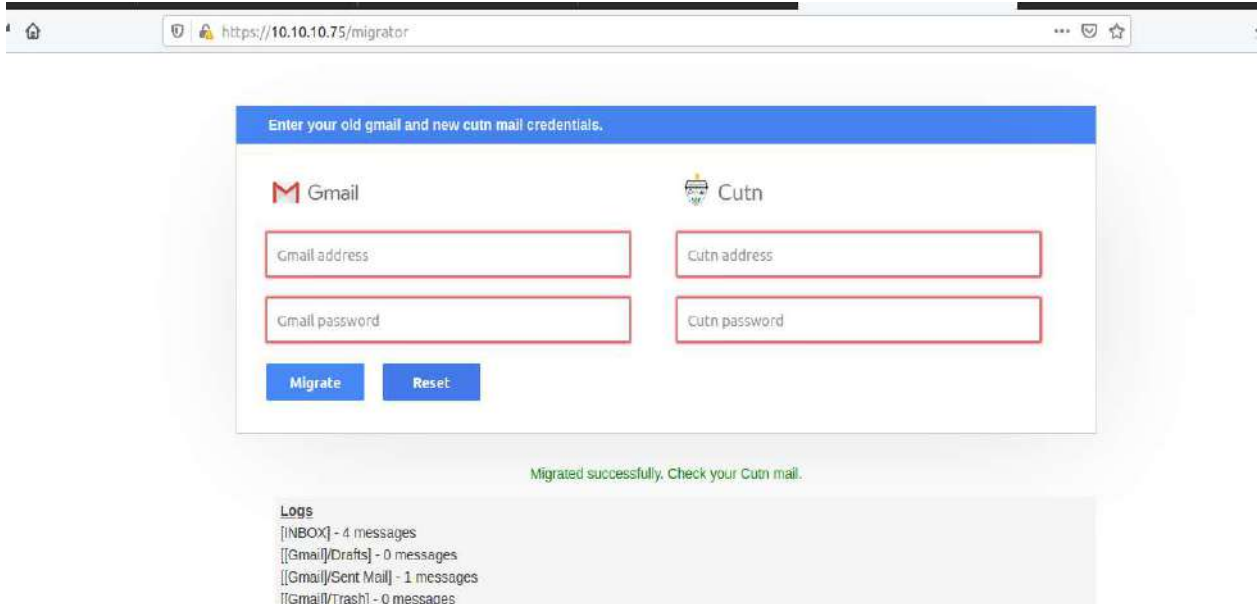
7. It will take few hours (depends on your email box size). After completion of migration, the message will be displayed as **"Migrated successfully".**

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THANK YOU
Kindly contact IT Service Desk, if you need any help in this regard.
Telephone: 04366-277290 Email: mailsupport@cutn.ac.in